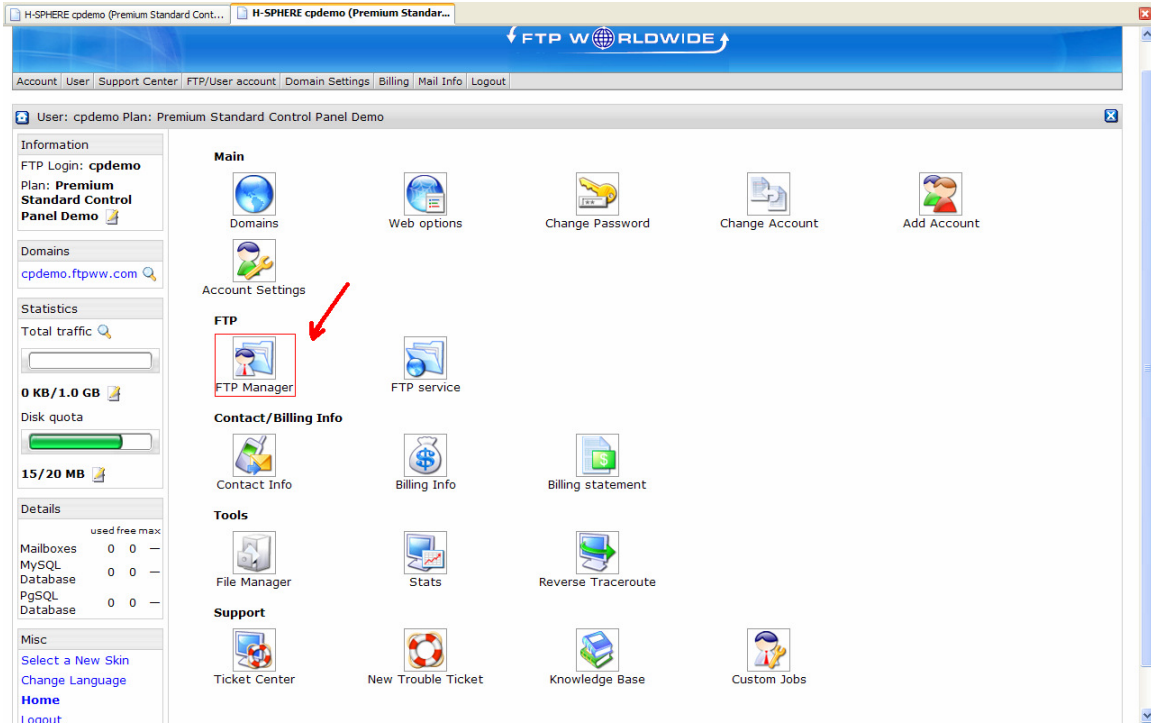


# GETTING STARTED













## With Premium FTP Sub-Accounts

This document will take you through setting up an FTP Sub-Account.

### STEP 1: Log in to your Control Panel and click on FTP Manager



### STEP 2: Click on to create Sub-Account ID, associated directory and password.

FTP User		
TT	Parameter	Value
	Login	cpdemo <a href="#">File Manager (HtProtect)</a> 
	Password	
	Quota	15 MB used out of 20 MB in unlimited files 
	Transfer FTP	0 KB used (since Sep 13, 2006)
	Group	cpdemo
	Home Directory	/hsphere/local/home/cpdemo
	Host Name	bweb02.ftpww.com
	FTP sub-accounts	

# GETTING STARTED

## With Premium FTP Sub-Accounts

### STEP 3: Enter Login ID, associated directory, password then SUBMIT

Create FTP sub-account		
Login	<b>Lower case &amp; between 5-20 alpha/numeric characters</b>	<input type="text" value="test1"/> +
Relative home dir	<b>Assign directory for Login</b>	<input type="text" value="test1"/> +
Password	<b>Must be at least 5 alpha/numeric &amp; case sensitive</b>	<input type="password" value="*****"/> +
Confirm password		<input type="password" value="*****"/> +
<input type="button" value="Submit"/>		

#### Notes:

- Make sure there is a Green + sign for input to be accepted.
- If you leave the Relative Home Directory field empty, FTP sub-accounts will have full access to your entire home directory. Do this if you need a 2<sup>nd</sup> admin ID.
- If creating a nested Relative Home Directory (i.e. test1/subfolder), be sure to create a sub-account for the primary directory first (i.e. test1). Otherwise the ownership will be given to ROOT and you will not have permission to make changes.

### STEP 4: Finished, User added successfully

*FTP Login has been created successfully*

FTP User		
TT	Parameter	Value
	Login	cpdemo <a href="#">File Manager (HtProtect)</a>
	Password	
	Quota	<b>15 MB</b> used out of <b>20 MB</b> in <b>unlimited</b> files
	Transfer FTP	<b>0 KB</b> used (since Sep 13, 2006)
	Group	cpdemo
	Home Directory	/hsphere/local/home/cpdemo
	Host Name	bweb02.ftpww.com
	FTP sub-accounts	<b>test1</b>

### Changing Password / Deleting User ID

- To see sub-account properties or change password click on icon next to sub-account name.
- To delete sub-account ID and password click on next to sub-account name.

To test the FTP ID go to your FTP Portal (<http://domainname.ftpworldwide.com> or <http://domainname.ftpww.com>) and click on the link that says: **Click here to login to your Admin / Customer Sub-Account FTP site.**