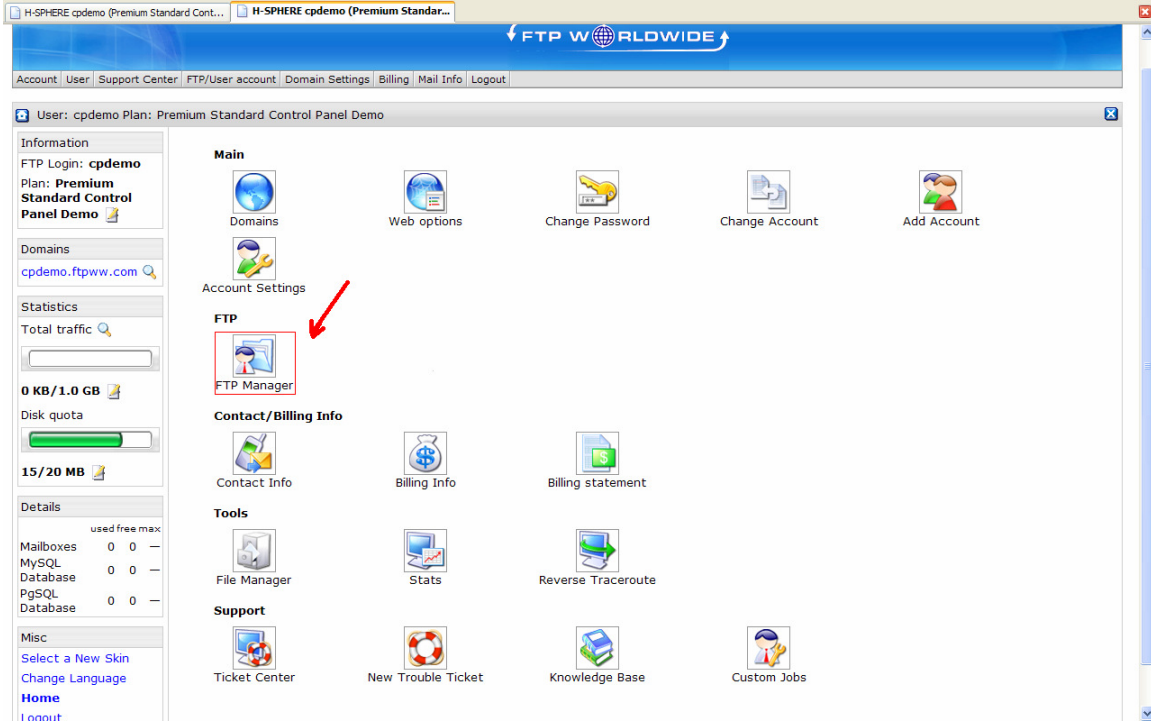


GETTING STARTED













Setting Up Select FTP Sub-Accounts

This document will take you through setting up an FTP Sub-Account.

STEP 1: Log in to your Control Panel and click on FTP Manager



STEP 2: Click on to create Sub-Account ID, associated directory and password.

FTP User		
TT	Parameter	Value
	Login	cpdemo File Manager (HtProtect) 
	Password	
	Quota	15 MB used out of 20 MB in unlimited files 
	Transfer FTP	0 KB used (since Sep 13, 2006)
	Group	cpdemo
	Home Directory	/hsphere/local/home/cpdemo
	Host Name	bweb02.ftpww.com
	FTP sub-accounts	

GETTING STARTED

Setting Up Select FTP Sub-Accounts

STEP 3: Enter Login ID, associated directory, password then SUBMIT

Create FTP sub-account		
Login	Lower case & between 5-20 alpha/numeric characters	<input type="text" value="test1"/> +
Relative home dir	Assign directory for Login	<input type="text" value="test1"/> +
Password	Must be at least 5 alpha/numeric & case sensitive	<input type="password" value="*****"/> +
Confirm password		<input type="password" value="*****"/> +
<input type="button" value="Submit"/>		

Notes:

- Make sure there is a Green + sign for input to be accepted.
- If you leave the Relative Home Directory field empty, FTP sub-accounts will have full access to your entire home directory. Do this if you need a 2nd admin ID.
- If creating a nested Relative Home Directory (i.e. test1/subfolder), be sure to create a sub-account for the primary directory first (i.e. test1). Otherwise the ownership will be given to ROOT and you will not have permission to make changes.

STEP 4: Finished

FTP Login has been created successfully

FTP User		
TT	Parameter	Value
	Login	cpdemo File Manager (HtProtect)
	Password	
	Quota	15 MB used out of 20 MB in unlimited files
	Transfer FTP	0 KB used (since Sep 13, 2006)
	Group	cpdemo
	Home Directory	/hsphere/local/home/cpdemo
	Host Name	bweb02.ftpww.com
	FTP sub-accounts	test1

Changing Password / Deleting User ID

- To see sub-account properties or change password click on icon next to sub-account name.
- To delete sub-account ID and password click on next to sub-account name.

To test FTP ID go to your FTP Portal (<http://domainname.ftpworldwide.com> or <http://domainname.ftpww.com>) and click on the link that says: **Click here to login to your FTP site.**