

# GETTING STARTED

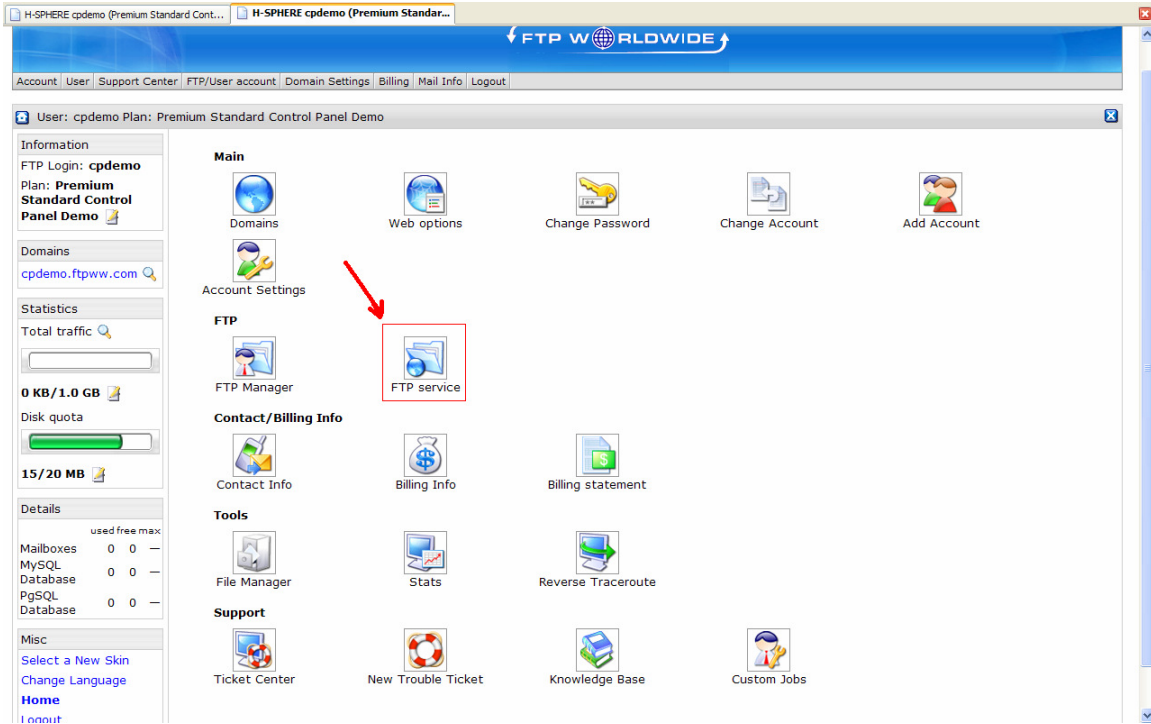
## Setting Up Virtual FTP Services

This document will take you through setting up a Virtual FTP Service –









- User / Password
- Directory
- Directory Permissions

### Virtual FTP-User ID / Password Setup

**STEP 1:** Log in to your Control Panel and click on FTP Service



**STEP 2:** Click on  next to *Virtual ftp-user* to create ID and set password.

FTP vhost		
	Home Directory	/hsphere/local/home/cpdemo
	Name of the server	cpdemo 
	E-mail of the administrator	jdoe@anywhere.com
	IP Address of the FTP server	66.232.102.15
	Virtual FTP traffic	0 KB used out of 1.0 GB limit 
	Virtual ftp-users	 
	Virtual ftp-directories	
	Anonymous FTP	

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### STEP 3: Enter Login ID and password then SUBMIT

New FTP User		
Login	<b>Must be at least 5 alpha/numeric &amp; case sensitive</b>	<input type="text" value="johndoe"/> +
Password	<b>Must be at least 5 alpha/numeric &amp; case sensitive</b>	<input type="password" value="*****"/> +
Confirm password		<input type="password" value="*****"/> +
<input type="button" value="Submit"/>		



**Note:** Make sure there is a Green + sign for input to be accepted.

### STEP 4: Finished, User added successfully

*User johndoe has been added successfully*

FTP vhost		
	Home Directory	/hisphere/local/home/cpdemo
	Name of the server	cpdemo 
	E-mail of the administrator	jdoe@anywhere.com
	IP Address of the FTP server	66.232.102.15
	Virtual FTP traffic	0 KB used out of 1.0 GB limit 
	Virtual ftp-users	<b>johndoe</b>  
	Virtual ftp-directories	
	Anonymous FTP	

### Changing Password / Deleting User ID

- To change VFTP-User password click on  icon next to User ID. Enter new password, confirm then SUBMIT.
- To delete User ID click on  next to User ID.



















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### Virtual FTP-Directory Setup

**STEP 5:** Click on  next to **Virtual ftp-directories** to create directory and set permissions.


*User skelly has been added successfully*

FTP vhost		
	Home Directory	/hisphere/local/home/prebas05
	Name of the server	prebas05 
	E-mail of the administrator	crkaup@ftpww.com
	IP Address of the FTP server	206.51.232.232
	Virtual FTP traffic	0 KB used out of 1.0 GB limit 
	Virtual ftp-users	johndoe  
		skelly  
	Virtual ftp-directories	 
	Anonymous FTP	




















**STEP 6:** Click on  next to **Virtual ftp-directories** to create directory and set permissions. Then click on SUBMIT.

New FTP Directory	
Directory	sales/ + 
Permissions	<input checked="" type="checkbox"/> Read <input type="checkbox"/> Write <input checked="" type="checkbox"/> List <input checked="" type="checkbox"/> Grant permissions for all users <span style="color: red;">Uncheck Grant... to restrict who can see this directory</span>
<input type="button" value="Submit"/>	

**Note:** Make sure there is a Green + sign for input to be accepted.

**STEP 7:** Click on  next to **sales/** to assign Virtual ftp-users permission to access this directory.

*Directory sales/ has been added successfully*



FTP vhost		
	Home Directory	/hisphere/local/home/prebas05
	Name of the server	prebas05 
	E-mail of the administrator	crkaup@ftpww.com
	IP Address of the FTP server	206.51.232.232
	Virtual FTP traffic	0 KB used out of 1.0 GB limit 
	Virtual ftp-users	johndoe  
		skelly  
	Virtual ftp-directories	sales/   
	Anonymous FTP	

**Note:** To delete a Virtual ftp-directory click on  next to directory name.

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**STEP 8:** Click on  next to **Authorized users** to assign VFTP Ids permission to access this directory.




Update Virtual FTP Directory	
Directory	sales/
Permissions	<input checked="" type="checkbox"/> Read <input type="checkbox"/> Write <input checked="" type="checkbox"/> List <input type="checkbox"/> Grant permissions for all users
Authorized users	 
<input type="button" value="Submit"/>	

Choose VFTP Id and click on SUBMIT

New FTP Directory Permissions	
Available users	<input type="button" value="Submit"/> <input type="button" value="Submit"/> <input type="button" value="Submit"/> johndoe johndoe skelly

**STEP 5:** Continue to add VFTP Ids, when finished click SUBMIT.

*Permissions have been added successfully.*

Update Virtual FTP Directory	
Directory	sales/
Permissions	<input checked="" type="checkbox"/> Read <input type="checkbox"/> Write <input checked="" type="checkbox"/> List <input type="checkbox"/> Grant permissions for all users
Authorized users	johndoe   
<input type="button" value="Submit"/>	

### Notes:

- If you have created Sub-Account IDs under FTP MANAGER and want to hide them from Virtual Users when they log in to the FTP Site, you need to add the Sub-Account directory as a Virtual FTP directory. Then uncheck “Grant permissions for all users” and don’t assign any Authorized users to see this directory.
- If creating a nested Virtual Directory structure (i.e. **test1/subfolder/**), be sure to create the primary directory first (i.e. **test1/**). Otherwise, the ownership will be given to ROOT and you will not have permission to make changes.
- There are 3 protected system folders that can not be hidden. They are – a virtual server folder (i.e. 12345), logs, and stats.

To test VFTP Ids go to your Admin Web Portal (<http://domainname.ftpworldwide.com> or <http://domainname.ftpww.com>) and click on the link that says: [Click here to login to your customer Virtual FTP site.](#) The FTP URL address is where you want to direct your users.